



Ystradgynlais Volunteer Centre
@ Old Remploy, Wind Road,
Glanrhyd, Ystradgynlais,
Swansea Valley, SA9 1AF.

Canolfan Wirfoddol Ystradgynlais Reg CIO: 1160733

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YVC Annual General Meeting

Venue : Welfare Hall, Ystradgynlais

Date: Wednesday, 26 February 2020

Times: 18:00 hrs to 20:00 hrs

AGENDA

1. Welcome
2. Minutes of the previous AGM meeting
3. Reports and accounts for the year ended 31 March 2019.
4. Appointment of charity trustees:
 - To re-appoint Mr Glyn Davies for a second period from 6/11/18.
 - To re-appoint Mr Ian Hawkins for a second period from 1/2/19.
 - To confirm the appointment of Miss Donna Davies who joined the Board on the 8/10/19.
 - To confirm the appointment of Mr Nigel Buck who joined the Board on the 6/1/20.
 - To confirm the appointment of Mr Peter Lynes who joined the Board on the 6/8/19.
 - To confirm the appointment of Mr Peter Thomas who joined the Board on the 3/10/19.
5. Members resolutions [If relevant]
6. Where we are today
7. AOB



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**YVC Annual General Meeting
26th February 2020
Resolution**

Resolution No:	Name	Resolution	Yes	No
1	Mr Glyn Davies	To re-appoint for a second period from 6/11/18.		
2	Mr Ian Hawkin	To re-appoint for a second period from 1/2/19.		
3	Miss Donna Davies	To confirm the appointment, who joined the Board on the 8/10/19		
4	Mr Nigel Buck	To confirm the appointment, who joined the Board on the 6/1/20.		
5	Mr Peter Lynes	To confirm the appointment, who joined the Board on the 6/8/19.		
6	Mr Peter Thomas	To confirm the appointment, who joined the Board on the 3/10/19.		

Members Name: _____

Signature: _____

Date: _____

YVC Annual General Meeting (4th AGM as a CIO)

Venue : Welfare Hall, Ystradgynlais
Date: Wednesday, 26 February 2020
Times: 18:00 hrs to 19.30 hrs

MINUTES

Attendees: Peter Lynes, Ian Hawkins, Donna Davies, Peter Thomas, Geoff Ready, Glyn Davies, Nigel Buck, Simon Busby, John Edwards, Liz Davies, Jan Griffiths, Josie Bailey, Gabe Thomas.

Ian (the Chair) welcomed members to the fourth AGM of YVC as a CIO. Ian set out the aims of the meeting to consider and thanked members for their continued support.

It was noted that minutes of 2017/218 AGM were not submitted. Geoff (chair of the 2017/8 AGM) alongside and advised minutes (paper only) have been misplaced in the office but assured members there were no major outstanding issues.

Annual Accounts – YVC Finances for 2018/19

Glyn (Treasurer) introduced the accounts for 2018/19. Copies were made available to members. Glyn advised that it had been a challenging year financially and some of those pressures continued to spill over into the 2019/20 FY. Accounts had been audited and Glyn gave assurance that all financial matters of YVC were legal and in line with YVC constitution, approved by Trustees and actions where necessary supported by professional advice. Key points made:

- capital from the sale of the Ystrad shop was used to meet staff and other costs;
- incurred costs included a maximum redundancy payment for previous YVC manager
- financial pressure had meant limited investment in the building, reduction in services offered
- financial position for 2019/20 is more favorable with tighter controls.

Annual Report by the Chair - members were provided with copies

Geoff (as the incumbent chair for the reporting period) covered the main messages in the report and reaffirmed the challenges faced by YVC over 2018/19. He thanked staff for their commitment and work over this turbulent period.

Going forward he advised improvements had been made to strengthen the Trustee Board, better governance and other controls at YVC. Foundations were set and priorities going forward would be to; build confidence and strengthen relationships with

local charitable and other partners, (sighting the recent connection with Ministry of Furniture as a positive example), expand Board of Trustees, increase income, efficiencies, better ways to capture and report the outcomes on YVC work and contribution to local people/ communities.

Where we are Now & Future Direction

Ian (Chair) said that challenges still remain at YVC and this was not uncommon with other charities and businesses that were also struggling. He was confident that the direction and leadership of the Trustees would bring improvements to ensure longer term sustainability of YVC, but this was not a quick fix. Areas already made headway include; better governance and operational processes that needed to bed in. 2020 provided an opportunity to review where we are and set fresh objectives. Consultation started in November.

High level vision -

- greater use of the centre as a local resource offering a diverse range of services for all age groups;
- re-introduction of the workshop, a place where people can also come to train and learn new skills, socialise and be involved;
- more focus on volunteers and delivering bespoke projects that the community want and need.

Clarification of YVC Policy

Recent events on the sale of large scale donations from a reputable building society (BS) and the plans for sale of the goods raised questions from members as to the YVC policy. **The Chair and Trustees advised members that there was no change in YVC priority aims of supporting those people in most need through the low cost of free provision of goods where feasible and appropriate.** The BS donation however is not regarded as mainstream goods - largely office furniture and income, essential to boost the shortfall in YVC running cost. The need and use of the seed funded income realised from this donation was clear and agreed by Trustee's and YVC manager to be in the charities best interest. Donations of quality furniture also would be used to provide a much needed upgrade and improvement at the Centre so it could create a better environment for staff, customers and offer a dedicated volunteer recruitment area.

Action :

- Trustee Board to ensure regular and transparent engagement with staff, members and local partners in shaping the future of YVC;
- Centre manager to ensure staff and volunteers views/ contributions are communicated to the BOARD.

Resolutions - Appointment of Trustees – Voting Outcome

Ian (Chair) announced the outcomes of the ballot as below. He confirmed all resolutions had been approved by attendee member's votes. He also thanked Geoff for his contribution to YVC Board and his previous chairmanship.

Appointment of charity trustees:

- Resolution 1
APPROVED To re-appoint **Mr Glyn Davies** for a second period from 6/11/18.
- Resolution 2
APPROVED To re-appoint **Mr Ian Hawkins** for a second period from 1/2/19.
- Resolution 3 To confirm the appointment of **Miss Donna Davies** who joined the Board on the 8/10/19. APPROVED
- Resolution 4 To confirm the appointment of **Mr Nigel Buck** who joined the Board on the 6/1/20. APPROVED
- Resolution 5 To confirm the appointment of **Mr Peter Lynes** who joined the Board on the 6/8/19. APPROVED
- Resolution 6. To confirm the appointment of **Mr Peter Thomas** who joined the Board on the 3/10/19. APPROVED

Publication of AGM & Reports

Copies of the minutes, annual report and report of accounts will be published on the YVC website. Copies will also be displayed for public inspection on the YVC notice Board.